

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Paula Everitt
direct line 0300 300 4196
date

NOTICE OF MEETING

CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 8 April 2014 10.00 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CORPORATE RESOURCES OVERVIEW &
SCRUTINY COMMITTEE:

Cllrs P A Duckett (Chairman), Miss A Sparrow (Vice-Chairman), Mrs A Barker, L Birt,
Mrs C F Chapman MBE, Dr R Egan, J Murray, B Saunders and T Woodward

[Named Substitutes:

Mrs R J Drinkwater, C C Gomm, R W Johnstone, Mrs M Mustoe and
I Shingler]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members.

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Corporate Resources Overview and Scrutiny Committee held on 28 January 2014 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

Reports

Item	Subject	Page Nos.
9	Executive Member Update To receive a brief verbal update from the Deputy Leader and Executive Member for Corporate Resources.	* verbal
10	Exclusion of public and press To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for Item 11 and if necessary for Appendix B of Item 12 on the grounds that the consideration of the item is likely to involve the disclosure of exempt information as defined in paragraph(s) 4 of Part 1 of Schedule 12A of the Act.	*
11	Provision of Recruitment Services for Temporary Agency Staff To receive a presentation on the proposals for the provision of Recruitment Services for Temporary Agency Staff.	* verbal
12	Procurement of Specialist Professional Services To consider the proposals to implement a contract for the supply of specialist professional services which is available through the North East Procurement Organisation framework. Appendix B of this report is an exempt item under category number 3 "information relating to the financial or business affairs of any particular person (including the authority holding that information)".	* 11 - 24
13	Draft Asset Plan To consider the proposals outlined in the Corporate Asset Management Strategy & Plan (CAMSAP) that sets out the Council's strategic objectives for the management of its property and land assets for the period 2014-2018.	* 25 - 40
14	Customer Service Strategy To receive a presentation on the proposals for the Customer Services Strategy.	* verbal
15	Fees and Charges Policy To consider a proposed updated Fees and Charges Policy along with a proposal for a full review of the Policy.	* 41 - 56

16 **Q3 Budget Monitoring** * 57 - 68

To receive a presentation setting out the quarter 3 budget monitoring information for:-

- The Council including the Housing Revenue Account
- Corporate Resources Directorate

Papers relating to this item were circulated to Members in the Executive agenda for 18 March 2014 (Items 19 and 20 refer). The report is available to view and print at the following website:-

<http://www.centralbedfordshire.gov.uk/modgov/ieListDocuments.aspx?CId=577&MId=4399&Ver=4>

17 **Work Programme 2013 - 2014 & Executive Forward Plan** * 69 - 72

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.